

Members who intend to sit for the coming examination are advised to take note of the following:

1. The dates of the examination for CFP Certification program Module 1 to 6 are as follows:

<u>Date</u>	<u>Time</u>	<u>Module</u>	<u>Format</u>
10 December 2011	10.00 am - 12.00 noon	Module 2	60 objective questions
10 December 2011	2.00 pm - 4.00 pm	Module 3	60 objective questions
10 December 2011	9.00 am - 12.00 noon	Module 6	60 objective questions
10 December 2011	2.00 pm - 5.00 pm	Module 6	Prepare a Financial Plan based on case study
11 December 2011	10.00 am - 12.00 noon	Module 1 & 4	60 objective questions
11 December 2011	2.00 pm - 4.00 pm	Module 5	60 objective questions

2. Candidates sitting for the examination must complete and submit the **Examination Registration Form ('Form')** issued by FPAM. The Form can be obtained from our Education Providers or FPAM.

Closing date for applications for modular exemption or challenge status is on 30 September 2011.

3. Examination Forms submitted to FPAM through the Education Providers must reach the Education Providers **on or before 18 October 2011**.
4. Forms submitted directly to FPAM must reach FPAM **on or before 25 October 2011**. FPAM will **not accept any late registrations** for examinations.
5. **Candidates sitting for Module 1 must be registered with FPAM as Trade Members and those sitting for Module 2 to 5 must be Associate Members. Please ensure that your membership is valid at time of registration and upgrade your membership if necessary.**
6. **Candidates intending to register for Module 6 must have passed Module 1 to 5 or have been approved as "Challenge Status" students.** They must also be enrolled in a CFP Certification program with the approved Education Providers.
7. Candidates will be notified by post of the examination venue **within 10 days from the date of the examinations**. Candidates may also check with their Education Providers on the examination venue as the latter will be provided with a master list. Candidates who do not receive confirmation of examination registration within 10 days prior to the date of examination are advised to check with their EP's or FPAM. It is the responsibility of the candidates to ensure that they are duly registered for the examinations.
8. The examination venues are at **Kuala Lumpur, Penang, Sabah, Sarawak and Johor**. FPAM has the sole discretion to switch the candidates to another examination venue if there are insufficient candidates registering at the preferred examination venue.
9. Candidates who are employees or agents of a charter member or corporate member enjoy a discount on examination fees.

The examination fees payable are as follows:

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| a) For employees / agents of Charter Members * | RM 200.00 |
| b) For employees / agents of Corporate Members | RM 250.00 |
| c) Members of the public | RM 300.00 |

** Not applicable to Charter Member's subsidiary companies.*

Candidates under categories a) and b) must obtain the relevant organization's verification with regards to their employment with the organization by completing the last Section in the Examination Registration Form.

10. The cheque for the examination fees should be made payable to **"Financial Planning Association of Malaysia"**.
11. Once a candidate has submitted his Examination Registration Form to FPAM, FPAM **will not entertain any request for cancellation or postponement** of examination sitting by the candidate. **No refund of the examination fees will be made under any circumstances.**