

An Agency set up by Bank Negara Malaysia in April 2006 to provide credit counselling, financial education and debt management services to individuals is urgently looking for dynamic and suitable candidates to take up the challenge as:

## **TRAINER, FINANCIAL EDUCATION (HEAD OFFICE – KL)**

### **Responsibilities:**

- Design, develop, review and update training modules together with training materials/aids on financial literacy programs to support the agency's core activity of providing financial education to the public.
- Train both internal as well as external trainers/speakers on training modules developed.
- Carry out, collect and collate evaluations of all training programs for monitoring and evaluating of programs/speakers to ensure minimum standard is maintained at all times.
- Customize, coordinate and deliver training programs on financial literacy for external parties based on their specific requirements.
- Participate in consumer education initiatives organized by the agency or by other strategic partners to enhance the public's level of financial literacy.
- Conduct audits on internal and external trainers/speakers periodically.

### **Requirements:**

- Possess a Degree or its equivalent preferably in Education/Training/Finance/Banking/Investment or any other relevant discipline from a recognized University/College.
- Candidates with relevant financial planning certification (e.g. RFP, CFP or CHFc) are preferred.
- Minimum 5 years of working experience as trainer/facilitator in the financial services industry or related field.
- Excellent command of both spoken and written English and Bahasa Malaysia.
- Strong interpersonal, communication and presentation skills.
- Proficient in MS Office applications including Power Point, Word and Excel.
- Able to use a variety of learning/training methodologies in program delivery along with knowledge of adult learning.
- Able to promote and market financial education programs to potential organizations.
- Passionate about meeting people of all levels at the platform of knowledge sharing.
- Able to travel and conduct training sessions around Malaysia.
- Independent, results oriented and team player.

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Interested applicants are invited to write-in/e-mail detailed resume stating your qualifications, experience, current/last drawn salary and expected salary with recent passport size photograph to:

**Human Resource Management  
Agensi Kaunseling Dan Pengurusan Kredit  
Aras 8, Maju Junction Mall  
1001 Jalan Sultan Ismail  
50250 Kuala Lumpur  
E-mail: [awang@akpk.org.my](mailto:awang@akpk.org.my)**

**(Closing Date: 16 July 2010)**